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Microsoft Office 2013: Instructor Resources Instructor s Guide (Mixed media product)

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EMC Paradigm, US, United States, 2013. Mixed media product.
Book Condition: New. 271 x 267 mm. Language: N/A. Brand New Book. Paradigm's new Benchmark Series: Microsoft Office 2013 offers a case-based, certification approach to learning Word, Excel, Access, and PowerPoint. Students build a working knowledge and introductory skill level in each application. Case-based approach creates a realistic context for learning practical skills. Case study assessments of chapter and unit levels test students' abilities to solve problems independently. Capstone integrated project capitalizes on the power of the Office suite. Includes model answer images for in-chapter projects.



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