



Instant Time Management: How to Manage Time and Get More Done Faster Instantly!

By The Instant-Series

Createspace, United States, 2015. Paperback. Book Condition: New. 203 x 127 mm. Language: English . Brand New Book ***** Print on Demand *****. The Instant-Series Presents Instant Time Management How to Manage Time and Get More Done Faster Instantly! Look at the time. What time is it? Certainly, not enough of course. You hasten the pace trying to get done whatever it is you're trying to do, but before you know it, time's up! You have to turn in what you're doing by the deadline or stop to go do something else requiring your immediate attention as other duties call. How often do you find yourself in such a predicament, where you feel pressured from pressed for time, not able to get much done and get things done on time? Plus, solely increasing the pace is not any better if compromising quality for poor work or careless errors to be made. The key is, you have to know how to manage time. YOUR TIME that is. Time management is a lot simpler than it seems, but many people are oblivious to it. All it takes are some simple time management strategies and techniques and YOURSELF. The real secret behind time...

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